

**Po Leung Kuk No.1  
W.H. Cheung College**

**Annual School Plan  
2023/2024**

# Annual School Plan 2023/24

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# **The Kuk's Spirit**

Mutual Respect  
United Effort  
Benevolence  
Charitable  
Gratefulness and Recognition  
Dedication to Serving the Community

## **Vision**

Children are nurtured. Youngsters are educated.  
Adults are supported to contribute. Elderly are cared for.  
The less fortunate are lightened with hope.

## **Mission**

To be the most prominent and committed charitable organization.  
In the Kuk's Spirit to do good deeds with benevolence.  
Dedicated in protecting the young and the innocent,  
caring for the elderly and the underprivileged, aiding the poor and healing the sick,  
educating the young and nurturing their morality,  
providing recreation to the public, caring for the environment,  
passing on the cultural inheritance and bringing goodness to the community.

## **Values**

Fine traditions    Accommodate the current needs  
People-oriented    Care and appreciation  
Sound governance    Pragmatism and innovative  
Integrity    Vigilance  
Optimal use of resources    Cost-effectiveness  
Professional team    Service with heart

## **School Vision & Mission**

The vision and mission of Po Leung Kuk No.1 W.H. Cheung College center around the provision of exceptional and comprehensive education which cultivates academic excellence, moral virtues, and personal development among students. Renowned for guiding students towards personal and academic brilliance, our school constantly strives to create a holistic learning environment.

Through the dedicated efforts of our staff and effective communication between the school and parents, our institution has emerged as one of the most sought-after secondary schools in Wong Tai Sin. With a clear and well-defined mission, we have been fostering a harmonious working relationship and dedicated team spirit among the school community.

Our curriculum places equal emphasis on the five fundamental Chinese virtues: morals, intelligence, physical development, sociability, and aesthetics. By nurturing our students with these aspects, we aim to unlock the full potential of our young talent. Moreover, we are committed to continuously providing high-quality education and fostering a caring and stimulating school life to our future leaders.

As a reputable secondary school, we always endeavour to provide our students with a well-rounded educational experience focusing not only on academic excellence but also the development of correct moral values, personal growth, and a sense of social responsibility. We are dedicated to maintaining our position as a leading secondary school by consistently providing exceptional education and unleashing the potential of our students.

I. Major Concerns (2023-2024)

1. Nurture competent learners in a caring environment

Targets	Strategies	Success Criteria	Methods of Evaluation	Time Scale	People in charge	Resources Required
<ul style="list-style-type: none"> <li>Boost students' self-esteem and motivation to learn</li> </ul>	<ul style="list-style-type: none"> <li>Display students' outstanding works in class. Exemplars are to be displayed during Parents' Day and Information Day</li> <li>Make use of more interactive e-learning tools during/after classes</li> <li>Help students reflect on their own learning habits</li> <li>Cultivate students' leadership and responsibility</li> </ul>	<ul style="list-style-type: none"> <li>50% of students learn from others' outstanding assignments</li> <li>40% of students are motivated to complete their tasks actively</li> <li>50% of students reflect their own learning habits</li> <li>25% of F.2-F.5 students take up at least one post of student organizations</li> </ul>	<ul style="list-style-type: none"> <li>Collect teachers' feedback</li> <li>Collect teachers' feedback</li> <li>Collect students' feedback</li> <li>Collect records from Students' Association, Houses, Prefect Team and different societies and clubs</li> </ul>	<ul style="list-style-type: none"> <li>Whole year</li> <li>Whole year</li> <li>Whole year</li> <li>May - June</li> </ul>	<ul style="list-style-type: none"> <li>P.S. Fung, Subject teachers</li> <li>P.S. Fung, Subject teachers</li> <li>P.S. Fung, Class teachers</li> <li>M.H. Seto, P.H. Chan</li> </ul>	
<ul style="list-style-type: none"> <li>Provide a caring and supportive environment in different learning stage</li> </ul>	<ul style="list-style-type: none"> <li>Hold Departmental activities with the theme of being caring and supportive</li> <li>Encourage students who are stressed to join the Art Facilitation Group</li> <li>Organize mental health workshops for F.4-F.5 students</li> </ul>	<ul style="list-style-type: none"> <li>At least 1 activity with this theme is held</li> <li>70% of participants show active participation</li> <li>70% of F.4-F.5 students give positive feedback on the activities</li> </ul>	<ul style="list-style-type: none"> <li>Keep record</li> <li>Collect students' participation rate</li> <li>Collect students' feedback</li> </ul>	<ul style="list-style-type: none"> <li>Whole year</li> <li>Second term</li> <li>First term</li> </ul>	<ul style="list-style-type: none"> <li>P.S. Fung, P.Y. Leung, C.W. Ng, S.W. Ma, S.Y. Lui, S.W. Ching, M.H. Seto</li> <li>S.Y. Chan, Guidance Team</li> <li>S.Y. Chan, Guidance Team</li> </ul>	

1. Nurture competent learners in a caring environment

Targets	Strategies	Success Criteria	Methods of Evaluation	Time Scale	People in charge	Resources Required
	<ul style="list-style-type: none"> <li>Organize the F.1 Orientation Programme</li> <li>Hold stress talks for F.6 students</li> </ul>	<ul style="list-style-type: none"> <li>70% of F.1 students give positive feedback on the activities</li> <li>80% of F.6 students give positive feedback on the activities</li> </ul>	<ul style="list-style-type: none"> <li>Collect students' feedback</li> <li>Collect students' feedback</li> </ul>	<ul style="list-style-type: none"> <li>August – October</li> <li>First term</li> </ul>	<ul style="list-style-type: none"> <li>S.Y. Chan, Guidance Team</li> <li>S.Y. Chan, Guidance Team</li> </ul>	
<ul style="list-style-type: none"> <li>Cater for the needs of high achievers</li> </ul>	<ul style="list-style-type: none"> <li>Provide opportunities to develop their creativity through assignments or projects that require creativity and/or technological innovation</li> <li>Recruit the more able students to host school activities</li> <li>Nominate gifted students and high achievers to join programmes offered by tertiary institutions</li> <li>Give opportunities for students to design and run school societies and clubs</li> </ul>	<ul style="list-style-type: none"> <li>40% of students benefit from doing the projects</li> <li>30% of students become more confident</li> <li>60% of participants find the programmes useful</li> <li>70% of committees of societies and clubs prepare their year plan and evaluate it at the end of the academic year</li> </ul>	<ul style="list-style-type: none"> <li>Collect students' feedback</li> <li>Collect students' feedback</li> <li>Collect students' feedback</li> <li>Collect records of societies and clubs</li> </ul>	<ul style="list-style-type: none"> <li>Whole year</li> <li>Whole year</li> <li>Whole year</li> <li>May - June</li> </ul>	<ul style="list-style-type: none"> <li>P.S. Fung, Subject teachers</li> <li>P.S. Fung, C.W. Ng, P.Y. Leung</li> <li>M. Wu, CLP members</li> <li>M.H. Seto</li> </ul>	
<ul style="list-style-type: none"> <li>Cater for the needs of average students and low achievers</li> </ul>	<ul style="list-style-type: none"> <li>Incorporate various teaching methods (e.g. group work and hands-on activities, etc.) to help students stay engaged and motivated to learn</li> </ul>	<ul style="list-style-type: none"> <li>30% of average students are more interested in learning</li> </ul>	<ul style="list-style-type: none"> <li>Collect students' feedback</li> </ul>	<ul style="list-style-type: none"> <li>Whole year</li> </ul>	<ul style="list-style-type: none"> <li>P.S. Fung, Subject teachers</li> </ul>	

1. Nurture competent learners in a caring environment

Targets	Strategies	Success Criteria	Methods of Evaluation	Time Scale	People in charge	Resources Required
	<ul style="list-style-type: none"> <li>• Hold summer remedial classes in English, Chinese and Mathematics for junior form students</li> <li>• Organize Saturday tutorial classes for junior form students</li> <li>• Encourage students to participate in more extra-curricular activities</li> </ul>	<ul style="list-style-type: none"> <li>• 30% of students become more competent</li> <li>• 70% of participants show active participation</li> <li>• 25% of students join at least 2 clubs and societies</li> </ul>	<ul style="list-style-type: none"> <li>• Collect teachers' feedback</li> <li>• Collect students' feedback</li> <li>• Collect students' records</li> </ul>	<ul style="list-style-type: none"> <li>• July</li> <li>• Whole year</li> <li>• Whole year</li> </ul>	<ul style="list-style-type: none"> <li>• P.S. Fung, C.W. Ng, P.Y. Leung, W.T. Man</li> <li>• S.Y. Chan, Guidance Team</li> <li>• M.H. Seto, CCA members</li> </ul>	<ul style="list-style-type: none"> <li>• Teacher Relief Grant, Learning Support Grant</li> <li>• Learning Support Grant</li> </ul>
<ul style="list-style-type: none"> <li>• Cater for the needs of SEN students</li> </ul>	<ul style="list-style-type: none"> <li>• Assign homework, classwork and projects of various modes (e.g. multimodal texts or videos making) so as to cater for the needs of SEN students</li> <li>• Provide additional learning arrangements for NCS students</li> <li>• Break down instructions into manageable tasks</li> <li>• Devise development plans for SEN students</li> <li>• Organize the Social Skills Training Group</li> <li>• Provide individual career guidance</li> </ul>	<ul style="list-style-type: none"> <li>• 30% of SEN students show interest in doing the assignments or projects</li> <li>• NCS students find the arrangements useful in learning Chinese</li> <li>• 40% of students manage the tasks</li> <li>• 25% of students benefit from the plans</li> <li>• 35% of students become more sociable</li> <li>• Students have better support</li> </ul>	<ul style="list-style-type: none"> <li>• Collect teachers' feedback</li> <li>• Collect NCS student's feedback</li> <li>• Collect teachers' feedback</li> <li>• Collect teachers' feedback</li> <li>• Collect feedback from social workers and the service provider</li> <li>• Collect participants' feedback</li> </ul>	<ul style="list-style-type: none"> <li>• Whole year</li> <li>• Whole year</li> <li>• Whole year</li> <li>• Whole year</li> <li>• April - May</li> <li>• Whole year</li> </ul>	<ul style="list-style-type: none"> <li>• Subject teachers</li> <li>• P.S. Fung, Y.Y. Fok</li> <li>• H.W. Ngai, Subject teachers</li> <li>• H.W. Ngai, S.Y. Chan</li> <li>• H.W. Ngai, Social workers, Service provider</li> <li>• M. Wu, CLP members</li> </ul>	<ul style="list-style-type: none"> <li>• Learning Support Grant</li> </ul>

## 2. Enhance bonding with different stakeholders

Targets	Strategies	Success Criteria	Methods of Evaluation	Time Scale	People in charge	Resources Required
<ul style="list-style-type: none"> <li>Enhance bonding with the principal</li> </ul>	<ul style="list-style-type: none"> <li>Seek advice from the principal on matters concerning implementation of departmental policies and activities when need arises</li> <li>Invite the principal to join at least 2 extra-curricular activities</li> </ul>	<ul style="list-style-type: none"> <li>60% of teachers find the communication effective</li> <li>The principal attends 2 extra-curricular activities</li> </ul>	<ul style="list-style-type: none"> <li>Collect teachers' feedback</li> <li>Keep record</li> </ul>	<ul style="list-style-type: none"> <li>Whole year</li> <li>Whole year</li> </ul>	<ul style="list-style-type: none"> <li>Panel Chairmen, Subject teachers</li> <li>M.H. Seto</li> </ul>	
<ul style="list-style-type: none"> <li>Enhance bonding with fellow teachers</li> </ul>	<ul style="list-style-type: none"> <li>Encourage sharing of teaching ideas on Staff Development Days</li> <li>Conduct Induction Programme for new teachers</li> <li>Keep teachers informed of EDB circulars, EDB courses and school affairs through the eClass platform</li> <li>Provide training and support to senior form teachers on career-related matters</li> </ul>	<ul style="list-style-type: none"> <li>85% of teachers find the sharing useful</li> <li>New teachers get a better understanding of the school</li> <li>70% of teachers find the information useful</li> <li>70% of teachers involved find the training and support useful</li> </ul>	<ul style="list-style-type: none"> <li>Collect teachers' feedback</li> <li>Collect new teachers' feedback</li> <li>Collect teachers' feedback</li> <li>Collect teachers' feedback</li> </ul>	<ul style="list-style-type: none"> <li>October</li> <li>September</li> <li>Whole year</li> <li>Whole year</li> </ul>	<ul style="list-style-type: none"> <li>C.K. Cheung</li> <li>P.S. Fung, P.H. Chan</li> <li>P.S. Fung, M.H. Seto, Y.Y. Fok</li> <li>M. Wu, CLP members</li> </ul>	
<ul style="list-style-type: none"> <li>Enhance bonding with students</li> </ul>	<ul style="list-style-type: none"> <li>Recruit student helpers to facilitate school events in order to help them build a sense of belonging</li> <li>Encourage students to work together towards common goals and build relationship during the class periods</li> </ul>	<ul style="list-style-type: none"> <li>40% of participant actively engage in the school events</li> <li>60% of students show positive feedback to others</li> </ul>	<ul style="list-style-type: none"> <li>Collect teachers' feedback</li> <li>Collect teachers' feedback</li> </ul>	<ul style="list-style-type: none"> <li>Whole year</li> <li>Whole year</li> </ul>	<ul style="list-style-type: none"> <li>P.S. Fung, M.H. Seto, C.W. Ng, P.Y. Leung</li> <li>P.Y. Wong, F.1-F.3 class teachers</li> </ul>	



## 2. Enhance bonding with different stakeholders

Targets	Strategies	Success Criteria	Methods of Evaluation	Time Scale	People in charge	Resources Required
	<ul style="list-style-type: none"> <li>• Hold a week with the main theme of “Interpersonal relationship”</li> <li>• Organize various support programmes and training programmes for students of different forms and needs</li> <li>• Organize various training programmes for prefects to enhance their assertive and leadership skills</li> <li>• Encourage Head Prefects and Senior Prefects to have more involvements in organizing the prefect workshop</li> <li>• Facilitate interaction and experience sharing between junior and senior students with the use of social media platforms</li> </ul>	<ul style="list-style-type: none"> <li>• 70% of students actively engage in the activities</li> <li>• 70% of students show active participation</li> <li>• 70% of students benefit from these programmes</li> <li>• 70% of prefects benefit from these workshop</li> <li>• 50% of the posts receive comments by junior form students</li> </ul>	<ul style="list-style-type: none"> <li>• Collect teachers’ and students feedback</li> <li>• Collect students’ participation rate</li> <li>• Collect teachers’ and students’ feedback</li> <li>• Collect teachers’ and students’ feedback</li> <li>• Keep record</li> </ul>	<ul style="list-style-type: none"> <li>• Second term</li> <li>• Whole year</li> <li>• Whole year</li> <li>• Whole year</li> <li>• Whole year</li> </ul>	<ul style="list-style-type: none"> <li>• S.Y. Chan, Guidance Team</li> <li>• S.Y. Chan, Guidance Team</li> <li>• P.H. Chan, Discipline Team</li> <li>• P.H. Chan, Discipline Team</li> <li>• M. Wu, CLP members</li> </ul>	
<ul style="list-style-type: none"> <li>• Enhance bonding with parents</li> </ul>	<ul style="list-style-type: none"> <li>• Organize orientation for parents of F.1 newcomers</li> <li>• Invite PTA Chairman and committee members to serve as guests in prize-giving ceremonies</li> </ul>	<ul style="list-style-type: none"> <li>• 85% participation rate</li> <li>• Parents are invited to serve as guests</li> </ul>	<ul style="list-style-type: none"> <li>• Keep attendance record</li> <li>• Keep record</li> </ul>	<ul style="list-style-type: none"> <li>• August</li> <li>• Whole year</li> </ul>	<ul style="list-style-type: none"> <li>• S.C. Sin</li> <li>• S.C. Sin</li> </ul>	

## 2. Enhance bonding with different stakeholders

Targets	Strategies	Success Criteria	Methods of Evaluation	Time Scale	People in charge	Resources Required
	<ul style="list-style-type: none"> <li>Organize various activities, such as talks, workshops and handicraft courses, etc.</li> <li>Organize careers talks for parents of F.3 and F.6 students</li> </ul>	<ul style="list-style-type: none"> <li>90% attendance rate</li> <li>50% of parents better understand NSS elective subjects selection and multiple pathways of secondary graduates</li> </ul>	<ul style="list-style-type: none"> <li>Collect attendance record</li> <li>Collect parents' feedback</li> </ul>	<ul style="list-style-type: none"> <li>Whole year</li> <li>Whole year</li> </ul>	<ul style="list-style-type: none"> <li>S.C. Sin</li> <li>M. Wu, CLP members</li> </ul>	
<ul style="list-style-type: none"> <li>Enhance bonding with alumni</li> </ul>	<ul style="list-style-type: none"> <li>Recruit alumni to conduct after-school classes, remedial classes and training programmes, etc.</li> <li>Invite alumni to give talks related to life planning</li> <li>Invite past Head Prefects and Senior Prefects to join the Prefect Camp to share their experience in the prefect team</li> <li>Alumni are invited to share their learning experience and tips for preparing for the DSE</li> <li>Invite alumni to serve as adjudicators or performers in school events, such as Inter-house Choir Competition and Christmas variety show, etc.</li> </ul>	<ul style="list-style-type: none"> <li>Alumni are successfully recruited</li> <li>40% of students find the activities useful</li> <li>70% of prefects give positive feedback on the Prefect Camp</li> <li>Alumni are successfully invited</li> <li>Alumni are successfully invited</li> </ul>	<ul style="list-style-type: none"> <li>Collect teachers' and students' feedback</li> <li>Collect students' feedback</li> <li>Collect feedback of teachers and students</li> <li>Collect teachers' feedback</li> <li>Collect teachers' feedback</li> </ul>	<ul style="list-style-type: none"> <li>Whole year</li> <li>Whole year</li> <li>December</li> <li>Whole year</li> <li>Whole year</li> </ul>	<ul style="list-style-type: none"> <li>P.S. Fung, P.Y. Leung, C.W. Ng, W.T. Man, S.Y. Chan, Panel Chairmen involved</li> <li>M. Wu, CLP members</li> <li>P.H. Chan</li> <li>P.Y. Leung</li> <li>M.H. Seto, Y.K. Tong, S.W. Ching</li> </ul>	<ul style="list-style-type: none"> <li>Teacher Relief Grant, Learning Support Grant</li> </ul>

2. Enhance bonding with different stakeholders

Targets	Strategies	Success Criteria	Methods of Evaluation	Time Scale	People in charge	Resources Required
	<ul style="list-style-type: none"> <li>• Invite alumni to join extra-curricular activities</li> </ul>	<ul style="list-style-type: none"> <li>• Organize at least 1 extra-curricular activity which involves alumni</li> </ul>	<ul style="list-style-type: none"> <li>• Collect participation rate</li> </ul>	<ul style="list-style-type: none"> <li>• Whole year</li> </ul>	<ul style="list-style-type: none"> <li>• M.H. Seto, Y.K. Tong</li> </ul>	
<ul style="list-style-type: none"> <li>• Enhance bonding with the community</li> </ul>	<ul style="list-style-type: none"> <li>• Publish latest school news through school website and school newsletters</li> <li>• Encourage members of Uniform Groups to serve the community</li> <li>• Encourage students to join competitions organized by the EDB and voluntary services, such as flag-selling and selling raffle tickets, etc.</li> </ul>	<ul style="list-style-type: none"> <li>• School website is updated and school newsletters are published</li> <li>• At least 4 activities are organized by each Uniform Group</li> <li>• 25% of students show active participation</li> </ul>	<ul style="list-style-type: none"> <li>• Keep record of publication</li> <li>• Keep record of activities</li> <li>• Keep record of participation</li> </ul>	<ul style="list-style-type: none"> <li>• Whole Year</li> <li>• Whole Year</li> <li>• Whole Year</li> </ul>	<ul style="list-style-type: none"> <li>• P.S. Fung, Y.K. Au</li> <li>• M.H. Seto, Teachers-in-charge of Uniform Groups</li> <li>• M.H. Seto, P.Y. Wong</li> </ul>	

II. School-based After-school Learning and Support Programmes

School-based After-school Learning and Support Programmes 2023/24 School Year

School-based Grant — Programme Plan

Name of School: Po Leung Kuk No.1 W.H. Cheung College

Staff-in-charge: SETO Mei Han

Contact Telephone No.: 2321 2167

A. The estimated number of students (count by heads) benefitted under this Programme is 353 (including A. 7 CSSA recipients, B. 203 SFAS full-grant recipients and C. 143 under school's discretionary quota).

B. Information on Activities to be subsidised/complemented by the Grant.

*Name / Type of activity	Objectives of the activity	Success criteria (e.g. learning effectiveness)	Method(s) of evaluation (e.g. test, questionnaire, etc.)	Period/Date activity to be held	Estimated no. of participating eligible students <sup>#</sup>			Estimated expenditure (\$)	Name of partner/service provider (if applicable)
					A	B	C		
English Speech Festival	To hone the speaking skills of students	60% of the participants think that they are more confident in using English	questionnaire	Sept-Nov 2023	1	9	6	\$2,400.00	Hong Kong Schools Music and Speech Association
English Public Speaking Competition	To stretch the potential of students, especially their writing skills	60% of the participants think that they are more confident in using English	questionnaire	Jan-Feb 2024	1	10	7	\$1,080.00	The Hong Kong Federation of Youth Groups
English Drama Appreciation	To stretch the potential of students, especially their writing skills	60% of the participants think that they are more confident in using English	questionnaire	Jan-Feb 2024	2	90	60	\$7,000.00	
Online English Programme	To consolidate English learning of students	60% of the participants think that they are more confident in using English	questionnaire	Whole year	2	90	60	\$6,500.00	i-Learner of Nebula Group Limited

*Name / Type of activity	Objectives of the activity	Success criteria (e.g. learning effectiveness)	Method(s) of evaluation (e.g. test, questionnaire, etc.)	Period/Date activity to be held	Estimated no. of participating eligible students <sup>#</sup>			Estimated expenditure (\$)	Name of partner/service provider (if applicable)
					A	B	C		
Ice Hockey Training Programme	To provide training on playing Ice Hockey	Improvement in skills in Ice Hockey	Teachers' observation	Whole year	1	4	10	\$32,000.00	Dragon Centre Management Ltd. (Sky Rink Skating School)
<b>Total no. of activities: <u>5</u></b>				<sup>@</sup> No. of man-times	10	215	173	Total estimated expenditure (\$): 48,980.00	
				**Total no. of man-times	398				

Note:

\* Types of activities are categorized as follows: tutorial service, learning skill training, languages training, visits, art /culture activities, sports, self-confidence development, volunteer service, adventure activities, leadership training, and communication skills training courses.

@ Man-times: refers to the aggregate no. of benefitted students participating in each activity listed above.

\*\*Total no. of man-times: the aggregate of man-times (A) + (B) + (C)

# Eligible students: students in receipt of CSSA (A), SFAS full grant (B) and disadvantaged students identified by the school under the discretionary quota (not more than 25%) (C)

Remarks: \*To be covered by surplus \$107,600.00 brought forward from 2022/23 school year and grant \$104,400.00 for 2023/24 school year = Total amount \$212,000.00.

### III. Learning Support Grant

#### Plan on the Use of the Learning Support Grant 2023/24 School Year

	Name of services	Purpose of the services	Time / Period	Type and Number of students served	Performance indicator(s)
1.	Speech Therapy Service	Individual Speech Therapy	51 hours	SEN students: 6-10	Reports offered by the institution
2.	Attention Training Group	Attention Training	No of sessions: 6	SEN students: 4-7	Reports offered by the institution
3.	Psychological Support Programme by Counselling psychologist	Individual counselling services	No of sessions: 50	SEN students: 4-7	Reports offered by the institution
4.	Social Training Group	Training of social skills	Oct – Nov	SEN students: 4-7	Reports offered by the institution
5.	Saturday Tutorial Classes	After-school Support	Nov – May	SEN students with lower academic performance	/
6.	Summer Tutorial Classes	After-school Support	Jul – Aug	SEN students with lower academic performance	/
7.	SEN tutorial classes	After-school Support	Oct – July	SEN students with lower academic performance	/
8.	Inclusive Activity	Promotion of inclusive culture	Nov	Class with SEN students	/
9.	Form One Orientation Activity	Inclusive Activity	Sept – Oct	Form One students	/
10.	Clinical Psychologist On-campus Service	Individual counselling services	24 hours	SEN Students with mental health problems	Reports offered by the institution
11.	Gardening Group	Supporting mental health students	To be determined	To be determined	Reports offered by the institution
12.	Student Gatekeeper Training Program	Supporting mental health students	Nov – Jun	Mental health students	/

Total Estimated Expenses for 2023/24 school year is \*\$224,743.00. (Estimated expenses of Inclusive Activities is around \$7,500.00, After-school support is around \$80,000.00, training for social skills and attention is around \$25,000.00, and others are \$112,243.00.)

Remarks: \*To be covered by surplus \$3,837.00 brought forward from 2022/23 school year and grant \$220,906.00 for 2023/24 school year = Total amount \$224,743.00.

*IV. Composite Information Technology Grant*

**Plan on the Use of the Composite Information Technology Grant 2023/24 School Year**

	Item	Estimated Expenses (\$)
1.	Internet Services	\$12,000.00
2.	Consumable items	\$84,294.00
3.	Maintenance	\$20,000.00
4.	Software subscription	\$100,000.00
5.	WiFi Services	\$61,200.00
7.	Other expenses	\$299,164.00
	Total:	\$576,658.00*

Remarks: \*To be covered by grant \$576,658.00 for 2023/24 school year.

### Plan on the Use of the Promotion of Reading Grant 2023/24 School Year

Major objectives of Promotion of Reading Grant:

- encourage students to read more so as to enhance their reading skills,
- encourage students to participate in more activities, thereby enjoying reading and creating a reading culture,
- help students develop a lifelong habit of reading good books and periodicals.

	Item	Estimated Expenses (\$)
1.	Purchase of Books, Magazines and Newspapers <ul style="list-style-type: none"> <li>• Printed materials</li> <li>• e-Books (e-library)</li> </ul>	 \$32,800.00 \$55,000.00
2.	Web-based Reading Schemes <ul style="list-style-type: none"> <li>• e-Read Scheme (每日一篇)</li> </ul>	\$7,000.00
3.	Activities to create a reading atmosphere and foster a reading culture <ul style="list-style-type: none"> <li>• Chinese and English Reading Programmes</li> <li>• Reading activities such as large book exhibition and riddles</li> </ul>	 \$4,000.00 \$5,000.00
Total:		\$103,800.00*

More resources will be acquired to purchase a greater range of books to broaden students' reading scopes, for example, humanities books.

Remarks: \*To be covered by the surplus \$74,646.00 brought forward from 2022/23 school year and the grant \$43,464.00 for 2023/24 school year = Total amount \$118,110.00.



**Plan on the Use of the Life-wide Learning Grant**  
**2023-2024 School Year**

Schools are required to upload this Plan or the Annual School Plan which consist of this Plan endorsed by their SMCs / IMCs onto the homepage of the schools for the sake of enhancing transparency and in accordance with the established practice.  
Declaration: We understand clearly the principles on the use of the Life-wide Learning Grant and, after consulting teachers on the allocation of the resources, plan to deploy the Grant for promoting the following items.

**Category 1: To organise / participate in life-wide learning activities**

Schools are required to complete this part							Completion of this part is not mandatory								
No.	Activity Name	Proposed Date	Target Students		Estimated Expenses (\$)	Estimated Expenses per Person (\$)	Brief Description and Objective of the Activity	Domain (Please select or fill in the domain of the activity as appropriate)	Brief Description of the Monitoring / Evaluation Mechanism	Essential Learning Experiences (Please put a ✓ the appropriate box(es); more than one option can be selected)					Subject Panel / Teacher-in-charge
			Level	Estimated Number of Participants						Intellectual Development (closely linked with curriculum)	Values Education	Physical and Aesthetic Development	Community Service	Career-related Experiences	
1.1	<b>Local Activities:</b> To organise life-wide learning activities in different KLAs / cross-KLA / curriculum areas to enhance learning effectiveness, or to organise diversified life-wide learning activities to cater for students' interests and abilities for stretching students' potential and nurturing in students positive values and attitudes														
e.g.	Career Experience Activity	Nov 2022	S1-S3	200	\$20,000.00	\$100.00									
1	75th Hong Kong Schools Speech Festival (2023)	Nov - Dec 2023	S1 - S5	50	\$10,400.00	\$208.00	Poetry recitation / drama	English Language	Outside adjudication	✓		✓			Mr MG Mears
2	English Enrichment Programme	Nov 2023 - May 2024	S1 - S4	75	\$39,000.00	\$520.00	To boost students' higher-order thinking by engaging them in various reading and speaking activities	English Language	Student survey, attendance records	✓					Mr CW Ng
3	Online English Programme	Sep 2023 - Jun 2024	S1 - S3	450	\$25,740.00	\$57.20	To promote students' self-directed learning skills	English Language	Students' completion rates	✓					Mr CW Ng
4	Public Speaking Contest	April 2024	S1 - S5	80	\$10,400.00	\$130.00	To boost students' confidence in speaking to an audience and expressing their opinion of different topics	English Language	Student survey, students' performance	✓		✓			Mr CW Ng
5	English Drama Appreciation	Mar 2024	S2 - S3	300	\$52,000.00	\$173.33	To provide students with the exposure to authentic English and the opportunity to appreciate the language through watching an English drama show	English Language	Students' survey	✓		✓			Mr CW Ng
6	75th Hong Kong Schools Speech Festival (2023)	Nov - Dec 2023	S1 - S6	30	\$6,500.00	\$216.67	<ul style="list-style-type: none"> <li>To provide students with opportunities practice their speaking skills</li> <li>To boost students' confidence speaking/performing in front of large audiences</li> </ul>	Chinese Language	Speech Festival placement: First, Second, Third  Speech Festival grading: Proficiency, Merit along with marks	✓		✓			Ms HT Cheng
7	Chinese Culture Workshop	Feb / Mar 2024	S1 - S5	200	\$22,000.00	\$110.00	To help students explore and experience Chinese art and culture	Chinese Language	Record the no. of participants and collect their feedback	✓					Ms PY Leung

No.	Activity Name	Proposed Date	Target Students		Estimated Expenses (\$)	Estimated Expenses per Person (\$)	Brief Description and Objective of the Activity	Domain (Please select or fill in the domain of the activity as appropriate)	Brief Description of the Monitoring / Evaluation Mechanism	Essential Learning Experiences (Please put a ✓ the appropriate box(es); more than one option can be selected)					Subject Panel / Teacher-in-charge
			Level	Estimated Number of Participants						Intellectual Development (closely linked with curriculum)	Values Education	Physical and Aesthetic Development	Community Service	Career-related Experiences	
1.1	<b>Local Activities:</b> To organise life-wide learning activities in different KLAs / cross-KLA / curriculum areas to enhance learning effectiveness, or to organise diversified life-wide learning activities to cater for students' interests and abilities for stretching students' potential and nurturing in students positive values and attitudes														
8	Mathematics Olympiad courses	Whole year	S1 - S4	90	\$65,000.00	\$722.22	To provide systematic contents to develop the high-ordered thinking skills of gifted and talented students, and the appreciation of the aesthetic nature and cultural aspects of mathematics	Mathematics	Students' feedback	✓				✓	Mr WT Man
9	Mathematics intensive training	Whole year	S1 - S5	20	\$39,000.00	\$1,950.00	<ul style="list-style-type: none"> <li>To provide alternative learning opportunities for exceptional gifted students</li> <li>To select more able students for training in preparation for external competitions</li> </ul>	Mathematics	Students' feedback	✓					Mr WT Man / Ms PS Fung / Mr YL Ma
10	Subsidising students' participation in external Mathematics competitions	Whole year	S1 - S6	20	\$19,500.00	\$975.00	To encourage more students to participate in competitions held by other institutions	Mathematics	Students' feedback	✓					Mr WT Man
11	Biology Olympiad Training	Jan - Jun 2024	S4	25	\$9,360.00	\$374.40	To provide training to more-capable students	Biology	Survey to collect students' feedback	✓					Mr WH Li
12	Po1 Farm – Farming activities in the school campus	Sep 2023 - Jun 2024	S3 - S5	20	\$2,600.00	\$130.00	To stimulate students' active interest in Biology	Biology	Students' attendance and survey	✓					Mr WH Li
13	Visit to organic farm	Jul 2024	S1 - S5	20	\$3,900.00	\$195.00	To stimulate students' active interest in Biology	Biology	Students' attendance and survey	✓					Mr WH Li
14	Hong Kong Biology Literacy Award	Nov 2023	S6	8	\$1,820.00	\$227.50	<ul style="list-style-type: none"> <li>To stimulate students' active interest in Biology</li> <li>To challenge and expand their talents</li> <li>To enhance their scientific literacy</li> <li>To widen their exposure in cutting-edge biological knowledge and innovation</li> </ul>	Biology	Students' results in competition	✓					Mr WH Li
15	International Chemistry Quiz (ICQ) (H.K. Section)	July 2024	S4 - S5	35	\$4,550.00	\$130.00	To provide a major focus for students on the relevance of chemistry in an exciting and stimulating way	Chemistry	Number of participations and students' feedback	✓					Mr MK Cheng
16	Physics Olympiad Training	Oct 2023 - May 2024	S3 - S4	25	\$14,040.00	\$561.60	To provide training for gifted students in Physics	Physics	Students' feedback	✓					Ms CK Cheung
17	STEAM Week: workshop and talk	Mar 2024	S1 - S5	100	\$19,500.00	\$195.00	To promote and arouse students' interest in STEAM	Cross-Disciplinary (STEM)	Students' attendance and survey	✓					Mr WH Li

No.	Activity Name	Proposed Date	Target Students		Estimated Expenses (\$)	Estimated Expenses per Person (\$)	Brief Description and Objective of the Activity	Domain (Please select or fill in the domain of the activity as appropriate)	Brief Description of the Monitoring / Evaluation Mechanism	Essential Learning Experiences (Please put a ✓ the appropriate box(es); more than one option can be selected)					Subject Panel / Teacher-in-charge
			Level	Estimated Number of Participants						Intellectual Development (closely linked with curriculum)	Values Education	Physical and Aesthetic Development	Community Service	Career-related Experiences	
1.1	<b>Local Activities:</b> To organise life-wide learning activities in different KLAs / cross-KLA / curriculum areas to enhance learning effectiveness, or to organise diversified life-wide learning activities to cater for students' interests and abilities for stretching students' potential and nurturing in students positive values and attitudes														
18	JA Company Program	Oct 2023 - Apr 2024	S4 - S5	25	\$22,000.00	\$880.00	To enable students to develop their entrepreneurial mindset and 21st century skills, including goal-setting, creative problem-solving, teamwork, communication, digital marketing and learning from mistakes	Economics, Leadership Training	Observation and interviews	✓	✓	✓		✓	Mr LH Yeung
19	Field trips and visits	Whole year	S4 - S6	60	\$5,200.00	\$86.67	To broaden students' horizons on geographical knowledge	Geography	Attendance record	✓	✓				Ms LH Kong / Mr HY Cheng
20	External competition fees	Whole year	S1 - S5	400	\$1,300.00	\$3.25	To broaden students' horizons on geographical knowledge	Geography	Award / participation	✓	✓				Ms LH Kong / Mr HY Cheng
21	76th Hong Kong Schools Music Festival	Feb - Mar 2024	S1 - S5	40	\$20,800.00	\$520.00	To enhance playing techniques	Arts (Music)	Results			✓			Ms SW Ching
22	Disney Performing Arts	May 2024	S1 - S5	30	\$19,500.00	\$650.00	To polish singing skills	Arts (Music)	Performance			✓			Ms SW Ching
23	Museum visits	2nd term	S1 - S3	30	\$11,700.00	\$390.00	To learn arts outside school	Arts (Visual Arts)	Evaluation forms			✓			Ms SW Ma
24	External arts competitions	Whole year	S1 - S6	300	\$78,000.00	\$260.00	To enrich art learning for talented students	Arts (Visual Arts)	Students' performance			✓			Ms SW Ma
25	Ice skating lessons for senior classes	Mar - Jun 2024	S4 - S5	300	\$39,000.00	\$130.00	To develop students' ice skating ability	Physical Education	Students' attendance rate	✓		✓			Mr CH Cheung
26	Coach fees for PE lessons outside school	Mar - Jun 2024	S4 - S5	300	\$14,040.00	\$46.80	To pay for coach fees	Physical Education							Mr CH Cheung
27	Annual fee for HKSSF	Whole year	S1 - S6	/	\$650.00		To pay for HKSSF fee	Physical Education							Mr CH Cheung
28	HKSSF students' registration fees	Whole year	S1 - S6	200	\$3,900.00	\$19.50	To apply for registration cards for students' external competitions	Physical Education		✓		✓			Mr CH Cheung
29	Entry fees for competitions (eg. ball games, dance)	Whole year	S1 - S6	300	\$15,600.00	\$52.00	To pay for entry fees for competitions	Physical Education		✓		✓			Mr CH Cheung
30	Hong Kong School Ice Hockey Competition (Organized by HKIHA)	Whole year	S1 - S6	20	\$15,600.00	\$780.00	To perform students' ice hockey ability	Physical Education	Students' attendance rate and competition results			✓			Mr CH Cheung
31	Ice hockey training courses at Dragon Centre	Whole year	S1 - S6	30	\$143,000.00	\$4,766.67	To develop students' ice hockey ability	Physical Education	Students' attendance rate and competition results			✓			Mr CH Cheung
32	Ice hockey school team training programme	Whole year	S1 - S6	20	\$85,800.00	\$4,290.00	To provide on-ice training for the school team	Physical Education	Students' attendance rate and competition results			✓			Mr CH Cheung
33	Coach fees for ice hockey school team outside school	Whole year	S1 - S6	20	\$62,400.00	\$3,120.00	To pay for coach fees	Physical Education							Mr CH Cheung

No.	Activity Name	Proposed Date	Target Students		Estimated Expenses (\$)	Estimated Expenses per Person (\$)	Brief Description and Objective of the Activity	Domain (Please select or fill in the domain of the activity as appropriate)	Brief Description of the Monitoring / Evaluation Mechanism	Essential Learning Experiences (Please put a ✓ the appropriate box(es); more than one option can be selected)					Subject Panel / Teacher-in-charge
			Level	Estimated Number of Participants						Intellectual Development (closely linked with curriculum)	Values Education	Physical and Aesthetic Development	Community Service	Career-related Experiences	
1.1	<b>Local Activities:</b> To organise life-wide learning activities in different KLAs / cross-KLA / curriculum areas to enhance learning effectiveness, or to organise diversified life-wide learning activities to cater for students' interests and abilities for stretching students' potential and nurturing in students positive values and attitudes														
34	Tutor fees for football training	Whole year	S1 - S6	25	\$43,680.00	\$1,747.20	To develop students' football ability	Physical Education	Students' attendance rate and competition results			✓			Mr CK Wong
35	Tutor fees for table-tennis training	Whole year	S1 - S6	20	\$34,940.00	\$1,747.00	To develop students' table tennis ability	Physical Education	Students' attendance rate and competition results			✓			Mr CH Chung
36	Tutor fees for basketball training	Whole year	S1 - S6	50	\$114,660.00	\$2,293.20	To develop students' basketball ability	Physical Education	Students' attendance rate and competition results			✓			Mr CH Cheung
37	Tutor fees for ice hockey training	Whole year	S1 - S6	30	\$36,030.00	\$1,201.00	To develop students' ice hockey ability	Physical Education	Students' attendance rate and competition results			✓			Mr CH Cheung
38	Tutor fees for dance training	Whole year	S1 - S6	25	\$36,030.00	\$1,441.20	To develop students' dance ability	Physical Education	Students' attendance rate and competition results			✓			Ms WH Leung
39	PLK Youth Leadership Training Program	Jan - May 2024	S3 - S5	20	\$52,000.00	\$2,600.00	To provide leadership training workshop and day camp	Leadership Training	Attendance record		✓				Ms MH Seto
40	Other PLK activities	Whole year	S1 - S6	100	\$22,023.00	\$220.23	To provide students with the opportunities to join various PLK activities	Cross-Disciplinary (Others)	Attendance record						Ms MH Seto
41	CCA Leadership Training	Oct 2023 & Jan 2024	S3 - S5	50	\$50,370.00	\$1,007.40	To enhance students' organization, leading and communication skills	Values Education	Number of participants		✓	✓			Ms YK Tong
42	School picnic	3 Nov 2023	S1 - S6	930	\$65,000.00	\$69.89	To let students spend time outdoors, and get fresh air and sunshine so as to reduce the stress and anxiety related to studies and other issues	Values Education	Number of participants		✓	✓			Ms SS Wong
43	Robotics training courses held by alumni	Sep 2023 - Jul 2024	S1 - S5	40	\$26,000.00	\$650.00	<ul style="list-style-type: none"> <li>To provide basic training for interested students such as basic programming and robot building</li> <li>To stretch interested students' potential in programming and robotics</li> <li>To develop students' positive values and attitudes such as perseverance and sportsmanship</li> </ul>	Cross-Disciplinary (STEM)	Number of participants and students' feedback	✓	✓			✓	Mr TN Fok

No.	Activity Name	Proposed Date	Target Students		Estimated Expenses (\$)	Estimated Expenses per Person (\$)	Brief Description and Objective of the Activity	Domain (Please select or fill in the domain of the activity as appropriate)	Brief Description of the Monitoring / Evaluation Mechanism	Essential Learning Experiences (Please put a ✓ the appropriate box(es); more than one option can be selected)					Subject Panel / Teacher-in-charge
			Level	Estimated Number of Participants						Intellectual Development (closely linked with curriculum)	Values Education	Physical and Aesthetic Development	Community Service	Career-related Experiences	
1.1	<b>Local Activities:</b> To organise life-wide learning activities in different KLAs / cross-KLA / curriculum areas to enhance learning effectiveness, or to organise diversified life-wide learning activities to cater for students' interests and abilities for stretching students' potential and nurturing in students positive values and attitudes														
44	Training courses from robotics training company for advanced learners	Sep 2023 - Jul 2024	S2 - S5	20	\$39,000.00	\$1,950.00	To learn advanced skills and cutting-edge technology from the courses	Cross-Disciplinary (STEM)	Number of participants and students' feedback	✓	✓			✓	Mr TN Fok
45	Competition fees	Sep 2023 - Jul 2024	S1 - S5	40	\$19,500.00	\$487.50	To develop students' positive values and attitudes such as perseverance and sportsmanship through joining competitions	Cross-Disciplinary (STEM)	Numbers of participants and awards won	✓	✓			✓	Mr TN Fok
46	School activities	Sep 2023 - Jul 2024	S1 - S5	40	\$6,500.00	\$162.50	To develop students' positive values and attitudes such as perseverance and sportsmanship through joining competitions	Cross-Disciplinary (STEM)	Number of participants	✓	✓			✓	Mr TN Fok
47	Competition fees	Whole year	S1 - S6	50	\$2,600.00	\$52.00	To consolidate the knowledge of first aid and put the spirit of Red Cross into action	Uniformed Group (Red Cross)	Attendance record	✓	✓				Ms LH Kong
48	Service activities	Whole year	S1 - S6	50	\$2,600.00	\$52.00	To consolidate the knowledge of first aid and put the spirit of Red Cross into action	Uniformed Group (Red Cross)	Attendance record	✓	✓		✓		Ms LH Kong
49	Course fees	Whole year	S1 - S6	50	\$2,600.00	\$52.00	To consolidate the knowledge of first aid and put the spirit of Red Cross into action	Uniformed Group (Red Cross)	Attendance record	✓	✓				Ms LH Kong
50	Ceremony	Whole year	S1 - S6	30	\$650.00	\$21.67	To consolidate the knowledge of first aid and put the spirit of Red Cross into action	Uniformed Group (Red Cross)	Attendance record		✓				Ms LH Kong
51	Christmas Camp	Dec 2023	S1 - S6	20	\$12,000.00	\$600.00	To provide skill and leadership training	Uniformed Group (Scout)	Attendance record			✓			Mr YK Au
52	New Year Camp	Jan - Feb 2024	S1 - S6	20	\$12,000.00	\$600.00	To provide skill and leadership training	Uniformed Group (Scout)	Attendance record			✓			Mr YK Au
53	Service Camp	Jun - Jul 2024	S1 - S6	20	\$12,000.00	\$600.00	To provide skill and leadership training	Uniformed Group (Scout)	Attendance record			✓			Mr YK Au
54	Summer Camp	Jul - Aug 2024	S1 - S6	20	\$12,000.00	\$600.00	To provide skill and leadership training	Uniformed Group (Scout)	Attendance record			✓			Mr YK Au
55	Prefects Disney Theme Park Adventures	July 2024	S3 - S5	75	\$48,750.00	\$650.00	To enrich students' adventure experience and foster bonding among prefects	Leadership Training	Observation and interviews	✓	✓	✓			Mr KC Lee
<b>Sub-total of Item 1.1</b>				<b>5,348</b>	<b>\$1,534,733.00</b>										
1.2	<b>Non-Local Activities:</b> To organise or participate in non-local exchange activities or non-local competitions to broaden students' horizons														
e.g.	Exchange Tour to the Greater Bay Area	10-12 Apr 2023	S4-S5	88	\$100,000.00	\$1,136.36									
1	Subsidising students' participation in external Mathematics competitions	Whole year	S1 - S6	5	\$19,500.00	\$3,900.00	To broaden students' horizons	Mathematics	Students' feedback	✓					Mr WT Man
2	Overseas competition fees	Dec 2023	S3 - S5	9	\$93,600.00	\$10,400.00	To broaden students' horizons	Cross-Disciplinary (STEM)	Students' feedback	✓	✓			✓	Mr YK Au
3	Exchange Tour to the Greater Bay Area	Nov 2023	S4 - S5	5	\$3,900.00	\$780.00	To broaden students' horizons	Cross-Disciplinary (STEM)	Students' feedback	✓	✓			✓	Mr YK Au
<b>Sub-total of Item 1.2</b>				<b>19</b>	<b>\$117,000.00</b>										
<b>Total for Category 1</b>				<b>5,367</b>	<b>\$1,651,733.00</b>										

**Category 2: To procure equipment, consumables or learning resources for promoting life-wide learning (Compulsory)**

No.	Item	Purpose	Estimated Expenses (\$)	Subject Panel / Teacher-in-charge
e.g.	STEM Learning Kits	STEM Interest Group Activity	\$50,000.00	
1	Science board games	To promote scientific and logical thinking through games	\$5,200.00	Mr WH Li
2	Past papers for International Chemistry Quiz	Training	\$1,300.00	Mr MK Cheng
3	Geography field trip equipment	Field trips	\$3,900.00	Ms LH Kong
4	Arts learning kits	Group activities and board making	\$26,000.00	Ms SW Ma
5	Robots and accessories	Training and joining robotics competitions	\$78,000.00	Mr TN Fok
6	Accessories and maps for preparing competitions	Training and joining robotics competitions	\$26,000.00	Mr TN Fok
7	Red Cross first aid kits	First aid	\$2,600.00	Ms LH Kong
8	Red Cross consumables	Stationery and materials for board decoration	\$1,300.00	Ms LH Kong
9	Camping equipment	Skills and training	\$64,000.00	Mr YK Au
<i>(Please insert rows above if the space provided is insufficient.)</i>				
<b>Estimated Expenses for Category 2</b>			<b>\$208,300.00</b>	
<b>Estimated Expenses for Categories 1 &amp; 2</b>			<b>\$1,860,033.00</b>	

**Category 3: Estimated Number of Student Beneficiaries (Compulsory)**

Total number of students in the school:	896
Estimated number of student beneficiaries:	896
Percentage of students benefitting from the Grant (%):	100%

Name of Contact Person for LWL:	Ms Seto Mei-han
Post of Contact Person for LWL:	Assistant Principal

VII. Citizenship and Social Development Grant

**Plan on the use of the Citizenship and Social Development Grant**

The major objective of the CS Grant (for the Citizenship and Social Development subject) is to support teachers in teaching CS and conducting learning and teaching activities. The proposed budget is as follows:

School year	Budget Item(s)	Amount	Remarks
2023-2024	Procurement of relevant learning and teaching resources	\$1,000.00	Not much is planned to be procured at present for the following reasons: <ul style="list-style-type: none"> <li>- The Education Bureau (EDB) would want schools to use either resources the Bureau or the publishers developed for classroom teaching, so there is not much need to procure further learning and teaching resources.</li> <li>- The EDB is arranging Mainland interflow activities / tours for all students in Hong Kong free of charge again in this school year. Therefore, not much money from this grant needs to be spent on this purpose, which is perhaps one of the original purposes of this grant.</li> </ul>
2023-2024	Subsidizing students and teachers to participate in other Mainland interflow activities or study tours related to the curriculum of CS, if any, and/or subsidizing CS-related activities outside school, if any.	\$298,430.00	Notes: <ul style="list-style-type: none"> <li>- Whether those other tours and activities are to be arranged depends on various factors, including the opportunities that arise (e.g. by invitation), students' and teachers' availability (both physical and mental), the potential clash with other school activities, and so forth.</li> </ul>
		Total: \$299,430.00	

Owing to the developing status of this new subject, the exact plan on the use of the CS Grant is subject to change depending on arising needs.

Remarks: \*To be covered by the surplus \$299,430.00 brought forward from 2022/23 school year for 2023/24 school year.