



PO LEUNG KUK NO.1 W.H. CHEUNG COLLEGE
Application for S1 Discretionary Place 2025/2026
Important Notes to Parents

1. Each Primary 6 student may apply to NOT MORE THAN TWO participating secondary schools. Otherwise his/her chance of acquiring a discretionary place will be forfeited. All Application Forms submitted could not be retrieved or cancelled.
2. Application Forms and other documents should be submitted to the school **by hand** or via the SSPA e-platform from 2 January 2025 to 16 January 2025. The following documents should be submitted:
 - (a) Application Form for S1 Discretionary Place issued by the Education Bureau (with EDB's Copy, School's Copy and Parent's Copy bearing the same Application Number). Our school name should be properly filled in the spaces provided in all 3 parts on the form which should not be torn apart. (only for applications submitted by hand)
 - (b) Application Form for S1 Discretionary Place 2025/2026 issued by our school
 - (c) photocopies of Primary 4, 5 & First-term Primary 6 school reports
 - (d) photocopies of certificates indicated on the application form
 - (e) photocopy of the I.D. Card or the Birth Certificate
 - (f) two stamped (\$2.2) self-addressed envelopes with the parent's name and address supplied.

Remark: Recommendation letters of the primary school are not required.

3. The admission criteria have been posted on our school's homepage (<https://www.plkno1.edu.hk>). Applicants may get the information and download the Application Form from our school's homepage.
4. The applicant may be asked to come for an interview in February 2025.
5. Our school will notify parents of all successful applicants of their children's inclusion in the Successful Lists of Discretionary Places by letter and phone on 31 March 2024. These notification arrangements **are not the formal allocation results**. Successful applicants will be allocated to our school through the SSPA on 8 July 2025.
6. After the release of the SSPA results in July, priority of the remaining places, if any, will be given to applicants who have chosen our school as the first choice in both the Discretionary Places Stage and the Central Allocation Stage (both Parts A and B).



保良局第一張永慶中學
2025/2026 年度中一自行分配學位申請
家長注意事項

- 一. 每位小學六年級學生只可以向不多於兩所參加派位的中學申請；否則，其獲得自行分配學位的機會將被取消。申請表一經遞交，不可撤回或取消。
- 二. 申請者可於 2025 年 1 月 2 日至 1 月 16 日期間，親身交回本校或透過「中一派位電子平台」遞交申請。遞交申請表時，請附下列文件：
 - (1) 教育局發出的「中一自行分配學位申請表」(須載有相同申請編號的「教育局存根」、「學校存根」及「家長存根」三個相聯部份)，並在三個相聯部份填寫本校校名。(只適用於親身交表者)；
 - (2) 本校派發之 2025/2026 年度中一自行分配學位入學報名表；
 - (3) 小四全年、小五全年及小六上學期成績表副本；
 - (4) 已填寫在申請表格上的獎狀副本；
 - (5) 身份證副本或出世紙副本；
 - (6) 已貼上 \$2.2 郵票的回郵信封兩個，信封面須清楚寫上家長姓名及地址。註：不需要提交小學推薦信
- 三. 申請者可於本校網頁 (<https://www.plkno1.edu.hk>) 查閱收生準則及下載入學報名表。
- 四. 本校將另函通知獲邀學生於 2025 年 2 月來校面試。
- 五. 本校將於 2025 年 3 月 31 日透過書面及電話通知正取學生家長，其子女已獲本校納入《自行分配學位正取學生名單》。有關通知安排，並非正式的派位結果。自行分配學位正式取錄之申請人，將於 2025 年 7 月 8 日與中學學位分配結果同時公佈。
- 六. 7 月放榜後如有學額空缺，本校將優先考慮在自行分配學位及統一派位階段（甲部及乙部）皆以本校為第一志願的申請人。



保良局第一張永慶中學
PO LEUNG KUK NO.1 W.H. CHEUNG COLLEGE

173 Po Kong Village Rd, Tsz Wan Shan, Kln. 九龍慈雲山蒲崗村道173號

Tel: 2321 2167

Website: <https://www.plkno1.edu.hk>

E-mail: office@plkno1.edu.hk

2025/2026 年度中一自行分配學位入學報名表
Application Form for S1 Discretionary Place 2025/2026

申請人資料

PARTICULARS OF APPLICANT

英文姓名 Name in English _____ 中文姓名 Name in Chinese _____

住址 Home Address _____

電郵 Email Address _____ 電話 Telephone Number _____

年齡 Age _____ 性別 Sex _____ 出生日期 Date of Birth _____

出生地點 Place of Birth _____ 身份證號碼 / 出世紙號碼 I.D. No. / Birth Cert. No. _____

就讀學校 Present School _____

近照
Recent Photo

在該校就讀年份及班別 Year & Class Attended _____ (P.) to _____ (P.) 學生編號 Student Reference No. _____

父母資料

PARTICULARS OF PARENTS

父親英文姓名 Father's Name in English _____ 中文姓名 Name in Chinese _____

辦事機構 Name of Office _____ 職業 Occupation _____

手提電話號碼 Mobile Phone No. _____ 電郵 Email Address _____

母親英文姓名 Mother's Name in English _____ 中文姓名 Name in Chinese _____

辦事機構 Name of Office _____ 職業 Occupation _____

手提電話號碼 Mobile Phone No. _____ 電郵 Email Address _____

日期 Date _____ 家長簽署 Signature of Parent _____

FOR OFFICE USE ONLY

Date of Interview _____ Admitted to / Rejected _____

Date of Admission _____ Principal's Signature _____

Remarks _____

COLLECTION OF PERSONAL DATA

1. The personal data provided by means of this form will only be used for Secondary 1 Discretionary Places application purposes.
2. The provision of personal data by means of this form is voluntary. If you do not provide sufficient information, we may not be able to process your application.
3. You have the right of access and correction with respect to your personal data as provided for in Sections 18 and 22 and Principle 6 of Schedule 1 of the Personal Data (Privacy) Ordinance. Your right of access includes the right to obtain a copy of your personal data provided by this form.
4. Enquiries concerning the personal data collected by means of this form, including the making of access and amendment, should be addressed to:

The Principal

Po Leung Kuk No.1 W.H. Cheung College

173 Po Kong Village Road, Tsz Wan Shan, Kowloon

個人資料搜集

- 一. 本表格所收集的個人資料，將作為本校處理中一自行分配學位申請之用。
- 二. 申請人填寫本表格並提供所需之個人資料乃屬自願性質。若提供的資料不足，本校可能無法處理有關申請。
- 三. 根據〈個人資料（私隱）條例〉第 18 和 22 條及附表 1 第 6 原則的規定，你有權查閱及改正你的個人資料。查閱資料的權利，包括要求取得本表格所載的個人資料的複本。
- 四. 如欲查詢及修正資料，請聯絡：九龍慈雲山蒲崗村道 173 號保良局第一張永慶中學校長

Name of Applicant: _____

申請者姓名: _____

Part A - Relative(s) studying in / graduated from our school 就讀本校的其他親屬

Name 姓名	Class 班別	Please specify the year of graduation 如已畢業，請註明年份。	Relationship 關係
1.			
2.			
3.			

Part B - Summary of Academic Performance of the student in P.4-P.6 學生小四至小六的成績總覽

Subjects 科目		Mark / Grade 分數 / 等級	Position in Class (if applicable) 全班排名 (如適用)	Position in Form (if applicable) 全級排名 (如適用)
English Language 英文科	P.4 Overall result 四年級全年成績			
	P.5 Overall result 五年級全年成績			
	P.6 First term result 六年級上學期成績			
Chinese Language 中文科	P.4 Overall result 四年級全年成績			
	P.5 Overall result 五年級全年成績			
	P.6 First term result 六年級上學期成績			
Mathematics 數學科	P.4 Overall result 四年級全年成績			
	P.5 Overall result 五年級全年成績			
	P.6 First term result 六年級上學期成績			

General Achievement 總體表現	Conduct 操行	Average Mark/ Grade 平均分數/等級	Position in Class (if applicable) 全班排名 (如適用)	No. of students in Class 全班人數	Position in Form (if applicable) 全級排名 (如適用)	No. of students in Form 全級人數
P.4 Overall result (四年級全年成績)						
P.5 Overall result (五年級全年成績)						
P.6 First term result 六年級上學期成績						

Part C - The student's outstanding achievements, prizes awarded or other learning experience in the following areas in P.4 - P.6. 學生就讀小四至小六期間，所獲得的成就、獎項或其他學習經歷。

I. Sports (體育運動) *Fill in a maximum of 3 items. 請選最具代表性的 3 項填寫

Awards 獎項	Name of Competitions, Awards & Organisations 比賽名稱、獎項及主辦機構	Year 年份	Best time / Record 最佳時間 / 紀錄
Awards at the international, national or the local (HK-wide) level 國際級、國家級或本地級(全港性)獎項	a.		
	b.		
	c.		
Awards at the local (regional within HK) or school level 本地級(地區性) 或校內獎項	a.		
	b.		
	c.		

II. Music (音樂) *Fill in a maximum of 3 items. 請選最具代表性的 3 項填寫

1. Vocal / instrumental skills 樂器/聲樂技巧 Name of Examinations 考試名稱	Vocal / Musical Instrument 樂器	Highest Grade Achieved/ Year 級別 / 年份	Result with Scores (Distinction/Merit/Pass) 等級及分數
a.			
b.			
c.			

Name of Applicant: _____

申請者姓名: _____

2. Awards 獎項	Name of Competitions, Awards & Organisations 比賽名稱、獎項及主辦機構	Year 年份
Awards at the international, national or the local (HK-wide) level 國際級、國家級或本地級(全港性)獎項	a.	
	b.	
	c.	
Awards at the local (regional within HK) or school level 本地級(地區性) 或校內獎項	a.	
	b.	
	c.	

III. Art 美術 *Fill in a maximum of 3 items. 請選最具代表性的 3 項填寫

Awards 獎項	Name of Competitions, Awards & Organisations 比賽名稱、獎項及主辦機構	Year 年份
Awards at the international, national or the local (HK-wide) level 國際級、國家級或本地級(全港性)獎項	a.	
	b.	
	c.	
Awards at the local (regional within HK) or school level 本地級(地區性) 或校內獎項	a.	
	b.	
	c.	

IV. Academic (學術) *Fill in a maximum of 3 items. 請選最具代表性的 3 項填寫

Awards 獎項	Name of Competitions, Awards & Organisations 比賽名稱、獎項及主辦機構	Year 年份
Awards at the international, national or the local (HK-wide) level 國際級、國家級或本地級(全港性)獎項	a.	
	b.	
	c.	
Awards at the local (regional within HK) or school level 本地級(地區性) 或校內獎項	a.	
	b.	
	c.	

V. Others (其他) *Fill in a maximum of 3 items. 請選最具代表性的 3 項填寫

Awards 獎項	Name of Competitions, Awards & Organisations 比賽名稱、獎項及主辦機構	Year 年份
Awards at the international, national or the local (HK-wide) level 國際級、國家級或本地級(全港性)獎項	a.	
	b.	
	c.	
Awards at the local (regional within HK) or school level 本地級(地區性) 或校內獎項	a.	
	b.	
	c.	

Name of Applicant: _____

申請者姓名: _____

VI. Other Learning Experiences (其他學習經歷)***Fill in a maximum of 3 items. 請選最具代表性的 3 項填寫**

Name of Activities 項目	Achievement / Prizes / Responsibility 成就 / 獎項 / 職責	Year 年份
1. Services (服務) (Monitor, Prefect, Volunteer, etc) (如班長、風紀、義工等)	a.	
	b.	
	c.	
2. Other Experiences (其他方面的經歷)	a.	
	b.	
	c.	

Item Checklist 提交清單

Please tick the checkbox when the item is submitted

請在已提交項目的方格內加上✓號

<input type="checkbox"/>	Application Form for S1 Discretionary Place issued by the Education Bureau 教育局發出的「中一自行分配學位申請表」
<input type="checkbox"/>	Completed Application Form for S1 Discretionary Place issued by our school 已填妥之本校中一自行分配學位入學報名表
<input type="checkbox"/>	photocopies of Primary 4, 5 & First-term Primary 6 school reports 小四全年、小五全年及小六上學期成績表副本
<input type="checkbox"/>	photocopies of certificates indicated on the application form 已填寫在申請表格上的獎狀副本
<input type="checkbox"/>	photocopy of the I.D. Card or the Birth Certificate 身份證副本或出世紙副本
<input type="checkbox"/>	two stamped (\$2.2) self-addressed envelopes with the parent's name and address supplied 已貼上\$2.2 郵票的回郵信封兩個，信封面須清楚寫上家長姓名及地址。